

**WCICCC Steering Committee Conference Call
May 13, 2010, 10:30 a.m.**

Conference Call Number Participants:

Glenda Farkas, West Central Illinois Center for Independent Living (WCICIL), Quincy
Lori Sutton, Western Illinois University, Macomb
Heidi Prather, Salvation Army, Quincy
Cindy Graw, Madonna House, Quincy
Lynn Orr, Two Rivers Regional Council (TRRC), Quincy
Anne Dixon, Western Illinois Regional Council (WIRC) Macomb
Melissa Holden, YWCA of Quincy
Barb Chapin Baker, Transitions of Western Illinois, Quincy

1. Welcome (Lori Sutton)
2. Provider Update/Personnel Changes
 - a. Salvation Army: busy as usual, a little less than normal. Currently 4 in shelter but expecting 2 new in clients in afternoon. Still fundraising for new building. DHS grant is due soon.
 - b. Madonna House: A new resident moving in tomorrow.
 - c. YWCA: Housing full at this time. Melissa will be resigning from YWCA effective June 30, 2010 to pursue other personal opportunities. Melissa has made a commitment to the YWCA to assist with their annual HUD grant writing, since she will still be in the area.
 - d. WIRC: the Housing Authority relationship has been discontinued, Suzan is meeting with a landlord to try to secure some units. There are 2 families in the non-HUD funded units and no clients in the HUD funded units until housing can be secured.
3. Homeless Prevention and Rapid-Rehousing Program Update
 - a. Update by provider (Two Rivers Regional Council, MCS Community Services, and Western Illinois Regional Council)
 - i. WIRC: There are over 80 households being served in the 4 counties. They will not be taking intakes in May to re-examine the budget. WIRC expects to start taking applications again in June.
 - ii. TRRC: They have helped 88 clients; half have had their three months of assistance and are being exited out of the program. Still taking intake in the three outer counties. Adams County is still closed. In March, they did a money management course for clients and they are looking at doing another workshop in June.
 - b. Next quarterly HMIS report due to DCEO Tuesday, July 6 (Lori Sutton). Lynn at TRRC plans to have their information ready on July 2.
4. CoC Grant
 - a. 2010 CoC Registration is open in e-snaps from April 21 thru June 4. The Grant Inventory Worksheet is submitted during this registration process.
 - i. We registered on 5/4/2010. We are still waiting for final confirmation from HUD.
 - ii. Permanent Housing Bonus is \$55,168 for our CoC. This would be a two year grant, so around \$27,000 per year. This would pair well with agencies that have funds for services and the grant could pay for client housing leasing. Lori will e-mail more info to Cindy & Barb at Madonna House and Megan Duesterhaus the new director from QUANADA.
 - iii. The CoC NOFA will not be released before 6/18/2010.
 - b. HUD Homelessness Data Exchange (HDX – Lori Sutton)

The point-in-time and housing inventory chart data will need to be entered into the new HDX between May 1-31. The HDX will also be the place where AHAR and Homelessness Pulse Project data will be entered. Lori Sutton is responsible for entering data.

- c. New Annual Performance Report (APR) approved by OMB in March 2010 will be submitted in e-snaps. The submission of the new APR will be phased in so all grantees will have ample time to transition to the new format and requirements. The transition requirements are designed to introduce all grantees to the new APR format, recognizing that HMIS solution providers will need time to program the new APR report output and that grantees are not yet collecting all of the data required to fully complete the new APR. APRs will still be due within the same number of days of the end of the operating year: 60 days for HPRP grants and 90 days for HUD McKinney-Vento grants. The content and format of the submittal requirements will vary depending on the type of grant and end date of the operating year for each grant.
 - i. HPRP grantees will submit the new APR format in e-snaps by November 30, 2010 for the period ending September 30, 2010.
 - ii. Continuum of Care (CoC) program (SHP, S+C, SRO) grantees have the following submission requirements:
 - 1. Projects with operating year ending on or before June 30, 2010 must submit the HUD-40118 to the applicable Field Office.
 - 2. Projects with operating year ending between July 1, 2010 and May 31, 2011 must submit APR in e-snaps reporting only the information that would have been reported on the HUD-40118 and is included in the new APR.
 - 3. Projects with operating year ending on or after June 1, 2011 must submit new APR in e-snaps reporting all new data elements.

Additional guidance is available in the Revised APR Requirements and Transition Period Guidance document posted in the What's New section of the HUD Homelessness Resource Exchange (HRE) at www.hudhre.info. Until June 1, 2010, questions about the new APR should be emailed to APR@abtassoc.com. After June 1st, questions must be submitted to the Virtual Help Desk on the HRE (www.hudhre.info).

5. Other Business

- a. Coordination with Regional Office of Education (ROE): Glenda spoke last week to the homeless liaisons (HL). In the new CoC NOFA, we will need to get HL more invested into the CoC. One idea is to give the HL a quarterly report (spreadsheet) with who is in the program and where they are located. This would assist the children in getting more resources. Cindy (Madonna House) indicated that they currently have a form that they provide to the school. Cindy will fax the form to Lori to include in the minutes.

Eileen Worthington, ROE is interested in getting on ROSIE and possibly have HL be on the system also

- b. HEARTH/HMIS Training Conference: HUD will be offering the training in two locations – Denver, CO, Sept. 14-17 and in Atlanta, GA, Sept. 27-30. The training is geared towards CoC representatives, HMIS administrators/lead agencies, ESG and HPRP grantees. Online registration will be available in June. The conference will provide attendees with the tools necessary to plan for the implementation of the HEARTH legislation with respect to both program operation and data collection and to increase local capacity to measure program and system wide performances. The same information will be offered at each location. Pre-registration is required. Attendance is limited to 750

persons per location. Melissa indicated that she will be going to the Denver conference and the Atlanta conference works best for Lori's schedule.

- c. Set date for summer meeting (full continuum or steering committee).
 - i. July 8, 10:30 steering committee – tentatively set for this date if HUD CoC grant is released by then, otherwise postpone to after release of grant. This would be a conference call.
 - ii. August 26, 10 a.m. the ROE in Macomb would like to host a meeting that the ROE will explain what the HL do and each service provider will explain their program. This should be a full continuum meeting with RSVP.
 - d. Lori Sutton will be out of the office from May 24-June 22. Lori will be checking her e-mail regularly. If you need to contact her, please feel free to call her at home, 217-449-3396.
 - e. Supportive Housing Association (SHPA): CoC Committee meetings have been changed to the 4th Thursday of each month at 10 a.m. Please contact Lore Baker, Communications and Outreach Director to be put on mailing list for calls – 217-424-9407 or shpa@att.net.
6. Meeting Schedule:
- a. June, online registration for HEARTH / HMIS Conference opens
 - b. July 8 – steering committee conference call, 10:30 a.m., tentative on HUD grant release
 - c. August 26, 10 a.m. full continuum meeting in Macomb
 - d. Sept. 9 – steering committee conference call, 10:30 a.m.
 - e. Sept. 14-17 HEARTH / HMIS Conference, Denver, CO
 - f. Sept. 27-30 HEARTH / HMIS Conference, Atlanta, GA
 - g. Oct. 14– full continuum conference call, 10:30 a.m.
 - h. Nov. 11 – steering committee conference call, 10:30 a.m.

SHELTER STAFF:

Please fax this form to the school the child(ren) will be attending.

SCHOOL STAFF:

This form is to assist you in enrolling a child(ren) in your school.

FAX	TO:	FROM:	DATE:
	FAX #: PHONE:	FAX #: PHONE: AGENCY:	

SCHOOL NOTIFICATION FORM

PARENT/GUARDIAN INFORMATION:	Name:	
	Contact Phone:	
CHILD(REN): Name Date Of Birth	(Child 1)	(Child 2)
	(Child 3)	(Child 4)
SCHOOL LAST		
ATTENDED:		
Teacher (If Known)		
SPECIAL NEEDS IF KNOWN: (transportation, lunches special education, etc.)		
PARENT'S CHOICE OF SCHOOL(S):		
ENROLLMENT NEEDS: Immunizations School Records Birth Certificate	Has <input type="checkbox"/>	Doesn't Have <input type="checkbox"/>
	Has <input type="checkbox"/>	Doesn't Have <input type="checkbox"/>
Please Note: the above are NOT required at time of enrollment.	Has <input type="checkbox"/>	Doesn't Have <input type="checkbox"/>
	Has <input type="checkbox"/>	Doesn't Have <input type="checkbox"/>

Comments:

For Information Call:
 Illinois State Board of Education
 217/782-3370
 800/215-6379



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